Berlin School of Economics
“Institutions and Law in the EU”
*New Program*

1st July 2012 – 21 July 2012

Macquarie application deadline: Monday 5th 2012


**PLEASE NOTE:** Some details may change – always check with Macquarie Abroad for the most up to date information. Created 25/01/2012.

**Overview**
The Berlin School of Economics is situated in the heart of Berlin, one of Europe’s most vibrant cities. The institution has around 5,000 students and runs a series of intensive short term exchanges throughout July.

Students will gain credit towards their Macquarie award program while expanding their understanding of business and economics in Europe. The program offers the opportunity to study with students from around the world and gain a cultural appreciation of Germany and Berlin.

Optional cultural and social events are organised every couple of days and usually on the weekends. Most (but not all) of these activities are included in the logistics fee and can include:

- Museum visits
- An excursion to Potsdam
- Visits to a beer garden or brewery (not included in the fee)
- Beach volleyball
- Boat trip
- A concert or opera performance is one of the highlights of the course

**Student Profile**
This program is specifically designed for students studying business-related disciplines. Students must have completed at least 2 years of business/economics related subjects at Macquarie, including economics and marketing.

The programs also include some ‘survival’ introductory German language classes for those students who have no German skills.
Places available
BSE have offered a total of 6 subsidised places to Macquarie students between the four programs: Marketing and Management, European Business and Economics, Institutions and Law in the EU and the European Union in a Global World.

Places will be allocated based on academic merit, with consideration given to students' programs of study.

Timing and Duration of the Program
The course will run from the 24th of June until the 21st of July.

Students must be present for the entirety of the course, including the whole of the first and last days.

Accommodation
The Berlin School of Economics does not have on-campus housing and has therefore arranged appropriate off-campus housing for students for the duration of the programs.

Please note that accommodation is dependent upon your program and cannot be swapped between either options.

Detailed information about each housing option can be found at:


Accommodation will be included in the logistics fee for the program.

Assignment and Assessment
Attendance at all classes is mandatory. Students will be required to undertake a final exam as part of the course in Berlin. They will be presented with a certificate at the conclusion of the course.

Further information about the course is available on the Berlin School of Economics webpage http://www.hwr-berlin.de/en/study-at-hwr-berlin/summer-schools/berlin-international-summer-school/2012/european-business-and-economics-programme/

Credit
Students will be responsible for obtaining approval for the course once accepted in to the program.

Standard tuition fees (HECS or full fee) are payable to Macquarie for the enrolment. The cost of enrolment at Macquarie is not included in the logistics fee listed below.
Application and eligibility

Students must apply online to Macquarie Abroad no later than **Monday 5th March 2012.** No late applications will be accepted. The application and instructions are available online at [www.international.mq.edu.au/abroad](http://www.international.mq.edu.au/abroad)

All students MUST provide 2 email referees. The first MUST be a Macquarie Academic, while the second reference MUST be a non-academic referee.

Students must have a minimum GPA of 2.5 and must satisfy other criteria specified in the Student Exchange Policy.

Successful students will then be guided through the rest of the application process for Berlin. Please note that students must be prepared to complete an application form to Berlin within a short time frame.

**Please do not book flights or make travel arrangements.** If your application is successful, you will be notified when you can start to do so.

Costs

To apply to participate in the program, students must submit an application to Macquarie International via the online application system.

There is an **application fee** of $110 to apply for any short-term program. This fee must be received by the application deadline, and must be paid either in person at the MI Shop in Building E3A (payable by EFTPOS or credit card only), or online at the MI Shop webpage: [http://www.international.mq.edu.au/mishop/products/Stock.asp?c=16](http://www.international.mq.edu.au/mishop/products/Stock.asp?c=16)

The Logistics Fee for this program will be approximately **$2000AUD.** This does not include the cost of enrolment at Macquarie. This is also separate from the $110 application fee (which is used towards the full cost of the program).

This fee includes:
- Accommodation for the duration of the program
- Company and Cultural program visits whilst in Berlin
- Lonely Planet Guide for Germany

Students should also expect to pay the following amounts:
- Airfare - $2500-3000 (depending on time of booking)
- Living Expenses including food, entertainment, transportation, etc
- Enrolment at Macquarie (this is the standard HECS or full fee for Macquarie enrolment).
Mobility Scholarships
Eligible students participating in the program will receive a Macquarie mobility scholarship.

Mobility scholarships are intended to assist students in participating in student mobility programs.

While the scholarships will assist in meeting program expenses, they are not intended to cover all costs and cannot be processed on demand. Grants are processed after the pre-departure session, close to the start date of the overseas program.

Applicants will need to be able to meet the costs of the program independently of the mobility scholarship.

Students do NOT need to apply for the mobility scholarship separately. Students accepted into the program will be automatically be eligible for the scholarship. Further details will be provided to successful applicants.

Notes for International Students
International students must still comply with Australian visa conditions for class attendance and pass rates whilst overseas – general requirements for international students, as dictated by the ESOS Act, must still be met. Contact DIMIA at 131881 for more information.

International students are permitted to travel home before and/or after their program, except where logistic fees include group flights that cannot be amended.

Main Contact People at Each Institution

<table>
<thead>
<tr>
<th>Students should direct initial enquiries to:</th>
<th>Berlin School of Economics contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher O’Neill</td>
<td>Ms. Katja Zühlsdorf</td>
</tr>
<tr>
<td>Outbound Programs Officer</td>
<td>Summer School Coordinator</td>
</tr>
<tr>
<td>Phone: +61 2 9850 6949</td>
<td>Phone: +49 30 8578 9120</td>
</tr>
<tr>
<td>Fax: +61 2 9850 7733</td>
<td>Fax: +49 30 85 789 269</td>
</tr>
<tr>
<td>Email: <a href="mailto:christopher.oneill@mq.edu.au">christopher.oneill@mq.edu.au</a></td>
<td>Email: <a href="mailto:summer@fhw-berlin.de">summer@fhw-berlin.de</a></td>
</tr>
</tbody>
</table>