

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriquez@mq.edu.au



SHORT RESIDENTIAL UNITS OVERSEAS – WINTER VACATION 2011 PROGRAMS

Berlin School of Economics
Advanced Beginners German
3 - 23 July 2011 (3 weeks)
Macquarie application deadline: March 25th 2011

Overview

The Berlin School of Economics is situated in the heart of Berlin, one of Europe's most vibrant cities. This program has been specifically developed for Macquarie students studying first year German, although it is open to all students generally. The program consists of intensive German language lessons, as well as cultural activities and immersion. Students will find the program highly beneficial for their language skills.

Program description

The language courses combine intensive language classes with a taste of culture and history of Berlin / Germany. The course covers general language skills, core grammatical structures, basic vocabulary, and knowledge about German culture and living. A special focus will be on communication. A concert or opera performance is one of the highlights.

Advanced Beginners: This course is designed for students with basic knowledge (A2) of German (after 1-2 semesters).

Student Profile

This program is specifically designed for Russian language students at Macquarie University. The short term programs are primarily for students undertaking a study program with a language major at Macquarie University (BA/BIntStud/Dipl.Lang.). Only in exceptional circumstances, students from other faculties who have been studying a language at Macquarie will be permitted to participate, provided the credit they gain from the program can be applied to their degree.

Student Numbers

A maximum of 12 Macquarie students can enroll in the relevant unit and participate in the course

Outcome

- Language immersion in German

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriguez@mq.edu.au



- Acquisition of credit points towards a Macquarie award program

Timing and Duration of Program

The program will run for 3 weeks, from July 3th to July 23th. Students must be present for the entirety of the course, including the whole of the first and last days.

Assignment and Assessment

Students will be required to undertake a final exam as part of the course in Berlin. Attendance to all classes is mandatory. Students will be presented with a Certificate at the conclusion of the course.

Detailed information about the course is available on the Berlin School of Economics webpage <http://www.hwr-berlin.de/en/study-at-hwr-berlin/berlin-international-summer-school/2010/german-classes/>

Credit

Students participating in the course will be enrolled in GMN 199 (3 credit points). All students must be enrolled for this credit. Standard tuition fees (HECS or full fee) for the enrollment are payable to Macquarie. The cost of enrolment at Macquarie is not included in the logistics fee.

Students cannot enroll themselves into the unit until they have been accepted into the program and a waiver has been entered.

The results will be recorded as “satisfactory” or “fail” and, provided they pass, will not affect their GPA.

Selection Criteria

- Students must be enrolled in a relevant Macquarie University degree award program at the time of application and also at the time of travel
- Students must have a satisfactory level of academic achievement with a Macquarie University GPA of 2.5 or higher. In exceptional circumstances, students with a GPA of 2.0 - 2.5 may be considered for short term programs only on the advice of the Head of The Department of International Studies. Students should in the first instance contact Carolina Rodriguez carolina.rodriguez@mq.edu.au to outline their case for consideration.
- Students must receive credit points towards their MQ degree for their participation in this program
- Priority will be given to students that are currently enrolled in a degree with a language

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriquez@mq.edu.au



major at Macquarie University

- Students' eligibility will be assessed according to the guidelines in the Student Mobility Policy. http://www.international.mq.edu.au/goingabroad/important/student_exchange
- Students will be selected to participate in the program based on academic merit, references and personal statement
- Students enrolled in a Certificate in Languages only are not eligible for travel grants
- Students enrolled in non award programs are not eligible to participate in the short term programs

Language students in their first year may participate in an in-country unit without having fulfilled the 18cp requirement on the following conditions:

- They are enrolled in a Bachelor degree program at Macquarie
- They are enrolled in both Semester 1 and Semester 2 units for their chosen language
- They obtain a recommendation from the Department of International Studies
- The short program in which they are participating is one that has been specifically designed for students going between 1st and 2nd semester language units
- The program offered is specifically established for a group of students who do not comply with the regular policy. If this is the case, it will be made clear in the documentation about the program

Travel Grant

- Eligible students participating in the program will receive a Macquarie travel grant of 2,000.
- These grants will be paid directly into students' Australian bank accounts, provided they attend all compulsory information sessions and complete all required application forms and other documentation by the deadlines stated on those documents.
- Students enrolled in a Certificate in Languages are not eligible for travel grants.

OS – Help

In the event that you should require additional financial assistance, the Department of Education, Employment and Workplace Relations (DEEWR) has announced the provision of loans to assist Australian students undertake some of their study towards their undergraduate degree overseas. The scheme is known as OS-HELP.

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriguez@mq.edu.au



See further information on this link

http://www.international.mq.edu.au/goingabroad/process/accepted_exchange

Accommodation

Students will stay in double rooms at the Student Hostel Plus Berlin. The Hostel is located in the eastern area of Berlin. It is a quiet neighbourhood with many companies nearby, but conveniently close to the underground train station and to the popular districts of 'Friedrichshain' and 'Kreuzberg'.

The Hostel is situated in a historic school building, and has opened 2010 after a complete renovation. The building offers an inner courtyard with the possibility to chill outside. In addition to that, the hostel features a sauna and a small indoor pool. All rooms are small and simple but have an en suite bathroom and are furnished with a table, chair, and dressers. A continental breakfast buffet will be prepared for you each morning from 7.00-10.30 am. Please note that the Hostel does not offer a kitchenette but has its own Italian restaurant with buffet-type lunch on weekdays and dinner. Because of the good location, there are many reasonable restaurants and bars close by.

Participants will be assigned to double-rooms and thus have a room-mate. The Hotel offers WiFi for free but no air-conditioning (which is very typical). In the entrance hall, there are several PC's for you to use.

Being a hostel, there are a few rules to be observed. It is a non-smoking environment and quiet hours need to be observed from 11pm to 7pm. Please be aware that there cannot be any parties at the hostel nor any overnight guests. The reception desk is open 24 hours. Towels and bed linens will be changed once a week, and rooms will be cleaned once a week also.

In order to make preparations for late arrivals, please let us know your arrival and departure dates and times as soon as possible.

If you plan to arrive a few days earlier or if you plan to stay on after the summer school program has terminated, you may do so. However, as BSE has a special contract with the hotel, it is not possible for them to change the number of nights for individual participants or cancel the booking. If you need extra-nights, you may book individually at reservations@plusstudents.com

Please note that it takes about 40 minutes to get to our campus from the Hostel.

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriguez@mq.edu.au



Website of the Student Hotel:

www.plushostels.com/plusberlin

Directions

1. How to get to the Hostel from Tegel International Airport (TXL)

At Tegel airport, follow signs to the bus station. You need to buy a ticket - AB at Euro 2,30 – either at a counter, at a machine or directly from the bus driver. (You may also go ahead and buy a monthly ticket for 74 €). Take bus TXL towards ‘Berlin Hauptbahnhof’ (main train station) and get off at ‘Hauptbahnhof’, and take any S-Bahn (upperground train) going east towards ‘Ostkreuz’. Get off at station ‘Warschauer Str.’. From there, it is less than five minutes to walk to the Hostel. All in all, it will take about 50 minutes.

Plus Berlin

Warschauer Platz 6-8

10245 Berlin

Phone +49 30 21238501

2. How to get to the Hostel from Schönefeld International Airport (SXF)

Follow signs to the S-Bahn (S trains). We recommend that you take the train S9 (S train) towards ‘Pankow’, and get off at ‘Ostkreuz’. There you need to change to any S-train going west (S7 / S5 / S3) towards ‘Hauptbahnhof’ and get off again at ‘Warschauer Str.’ (the first stop). From there, it is less than five minutes to walk to the Hostel. All in all, it will take about 40 minutes.

Note: This airport is located outside zones AB. Be sure to buy a single ticket Berlin ABC which costs 3,-€. Or you may also go ahead and buy a monthly ticket for 74 € which is ample for zones A and B, and buy an extension ticket (‘Anschlussfahrchein’) for zone C for 1,50 €.

Plus Berlin

Warschauer Platz 6-8

10245 Berlin

Phone +49 30 21238501

Cost

The Logistics Fee for this program is estimated to be \$1250.

This fee includes:

- BSE application and service fee (Euro 150 non-refundable)
- accommodation with breakfast
- health, accident and personal liability insurance (mandatory)

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriguez@mq.edu.au



- support from the International Office
- most parts of the optional culture and leisure time programme
- one certificate confirming the grades received
- Germany Lonely Planet Guide

All students accepted into the program must pay a deposit of \$ 250 by April 22nd 2011. The remainder of the logistic fee (\$1,000) must be paid by May 14th 2011.

Further information on the logistic fees payment process will be sent by email to successful candidates.

Note: For cancellations made before May 15, 2011, fees will be refunded minus the 150 Euro, - non-refundable application and service fee. After that date, no fees are refundable.

Additional costs

Students should expect to also pay the following amounts:

1. **\$110** Macquarie short term program application fee. For more information on this fee please visit <http://www.international.mq.edu.au/goingabroad/shortterm/costs>
2. Tuition fee for the Residential unit at Macquarie
3. Airfare: \$2500-3000 (depending on time of booking)

How to Pay Relevant Fees

Application Fees (110 AUD) can be paid in two ways:

In person

EFTPOS and Credit Card payments can be made, in person, at the MiShop on Level 1 of building E3A. Please note that except in exceptional circumstances, it is not possible to make cash payments.

Online

Go to <http://www.international.mq.edu.au/mishop>

Select "Events for Exchange students" on the left-hand menu. Then, select the International Exchange Program Application Fee and add it to your cart to pay online.

Further application on the logistic fees payment process will be sent by email to successful candidates.

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriguez@mq.edu.au



How to Apply

The application form is online at:

<https://www.international.mq.edu.au/goingabroad/>

You will be asked for:

- Your application type (“Student Exchange”)
- Your personal details
- Your passport details
- Emergency contact details
- Your current study details
- Your university preferences and the units you hope to study at those universities
- A supporting statement, i.e., why do you want to go on exchange and what qualities do you think you have that will make you a good choice for the exchange program?
- Contact details for two referees

Remember to click the ‘Submit’ button to submit your application.

It should take around 20 – 30 minutes to complete the application. You can log out and log back in to finish it at a later date if necessary, but please remember to submit it by the deadline.

Evaluation

Students will be required to complete an online evaluation for Macquarie International before grades from Berlin can be transferred back to Macquarie. Students may also be required to undertake evaluations from Berlin.

Deadline

Student applications are due to Macquarie International by the **25th March 2011**.

Notes for International Students

International students must still comply with Australian visa conditions for class attendance and pass rates whilst overseas – general requirements for international students, as dictated by the ESOS Act, must still be met.

For more information please visit

http://www.immi.gov.au/business-services/education-providers/third_country_exchanges.htm

International students are permitted to travel home before and/or after their program.

Macquarie International
Macquarie University
Building E3A Level 1
NORTH RYDE
NSW 2109 AUSTRALIA
Ph: +61 2 9850 6454
Fax: +61 2 9850 7733
Email: carolina.rodriguez@mq.edu.au



Further Information

Students should direct initial enquiries to:

Carolina Rodriguez
Overseas Study Adviser
Building W6A, Room 212
Ph: +61 2 9850 7033
Fax: +61 2 9850 6057
Email: carolina.rodriguez@mq.edu.au
Consultation hours:
Mon -Tues –Thurs (From 10a.m. to 12p.m. and from
2p.m to 4 p.m.)