

## JOINT DOCTORAL SUPERVISION AGREEMENT (COTUTELLE - Inbound)

### COVER SHEET

**Instructions:** This cover sheet is to be edited by Macquarie University staff based on the information provided by supervisor(s) of the Cotutelle student. The cover sheet will be attached to the final agreement as a summary of key information for the agreement.

Name of partner university	Pname
Address of partner university	Padd
Country of partner university	Pcountry
Full name of student (first name FAMILY NAME)	Sname
Gender designation (his or her)	Sgender
Macquarie University Department	MUdept
Macquarie University Faculty	MUFaculty
Partner academic unit (dept or faculty)	PUdept
Year of start of joint enrolment	Sdate
Duration of joint enrolment	Jduration
Duration of MQRES (if applied/granted)	MQRESduration
Provisional title of thesis	Provtitle
Specific financial provisions and requirements of partner university to be incorporated as Section 3.7 of agreement (eg, enrolment fees, scholarships, stipends & travel costs)	PUchol
Macquarie University Supervisor	MUsup
Partner University supervisor	PUsup
Partner doctoral degree title	PUtitle
Expected study periods at Macquarie (duration or from xx to xx)	
Additional scholarship applied (eg, overseas government scholarship)	
Language of thesis and thesis abstract at Macquarie and Partner University	MUthesislang MUabstractlang PUthesislang PUabstractlang
Supplementary comments (list clauses containing deviations from standard agreement)	

## Joint Doctoral Supervision Agreement (Cotutelle)

Macquarie University  
CRICOS Provider Number 00002J

**Parties:** Macquarie University established under the Macquarie University Act 1989, of Macquarie University, NSW 2109 Australia (“Macquarie University”)

Pname  
Padd  
Pcountry

### Background

1. The universities participating in this Joint Doctoral Supervision Agreement seek to enhance co-operation and collaboration between their researchers and those institutions.
2. Sname wishes to conduct Sgender doctoral research with Macquarie University, Australia and with the Pname, Pcountry.
3. The doctoral research will be conducted under the respective and relevant doctoral degree rules and policies of Pname, Pcountry of Macquarie University, Australia.
4. This agreement sets out the arrangements agreed upon by both universities.

### Operative Provisions

#### 1. Enrolment in the joint doctoral thesis

- 1.1 Sname shall apply and meet the entry requirements to be admitted as a doctoral candidate in both the MUdept of Macquarie University and the PUdept of the Pname commencing in the academic year Sdate for a period of Jduration years.
- 1.2 If an international student, Sname must enrol prior to commencing the doctoral research at Macquarie University. Sname must comply with the conditions of enrolment of a Higher Degree Research student of Macquarie University available at <http://www.hdr.mq.edu.au>.

#### 2. Project title

The provisional project title is Provtitle.

#### 3. Student enrolment fees and stipend

- 3.1 Sname must maintain Sgender enrolment and pay fees due at both Universities during each year of candidature. Such fees may be covered by scholarship as per the provisions below.

## Macquarie University

- 3.2 If eligible, **Sname** may receive a scholarship from Macquarie University to cover tuition fees while enrolled at Macquarie University under the Macquarie University Research Excellence Scholarship (MQRES) Scheme. The scholarship may also provide a stipend while **Sname** is located on campus at Macquarie University. The tenure of the scholarship would be for **MQRESduration** years from **Sname's** date of enrolment at Macquarie University.
- 3.3 **Sname** will need to satisfy the eligibility criteria for the award of a scholarship. Continued award of scholarship, including any living allowance stipend, would be subject to satisfactory academic progress and governed by the scholarship's Conditions of Award.
- 3.4 Student fees are payable at Macquarie University from the date of enrolment until submission of the thesis or withdrawal from the program, irrespective of whether the student is located on campus. If the student is in receipt of a tuition fee scholarship and is still enrolled at Macquarie University upon expiry of the scholarship, the student will be liable for the ongoing payment of their student fees.
- 3.5 The maximum Macquarie University Research Excellence Scholarship (MQRES) tenure at Macquarie University is 3.5 years. Any scholarship stipend from Macquarie University will only be payable while the student is located on campus in Australia.
- 3.6 Specific conditions and details of any scholarship, including applicable tenure, will be provided in the letter of offer to **Sname**.

## **Pname**

- 3.7 **PUchol**

## 4. Travel Allowance

Macquarie University will pay for one (1) economy return airfare for **Sname** between **the Pcountry** and Australia. **Sname** should consult Macquarie University's travel policy ([http://www.ofs.mq.edu.au/university\\_travel](http://www.ofs.mq.edu.au/university_travel)) when making travel bookings.

## 5. Supervision

- 5.1 The research work will be undertaken in both universities under co-supervision by at least one supervisor at each university.
- 5.2 At Macquarie University, **Sname** will pursue **Sgender** research program under the supervision of **MUsup**, **MUdept**.
- 5.3 At **Pname**, **Sname** will pursue **Sgender** research program under the supervision of **PUsup**, **PUdept**.

## 6. University Policies - General

Macquarie University policies, guidelines and procedures apply whilst the student is at Macquarie University including, without limitation, termination of candidature and discipline/research misconduct procedures.

[Pname](#) policies, guidelines and procedures apply whilst the student is at [Pname](#) including, without limitation, termination of candidature and discipline/research misconduct procedures.

## 7. Examination

7.1 The thesis will be submitted to both parties.

7.2 One set of the thesis will be submitted and examined according to the Higher Degree Research rules, policies, procedures and guidelines at Macquarie University. Four external examiners will be appointed by the University upon the recommendation of the Associate Dean (Higher Degree Research) of the [MUFaculty](#), following consultation with the student and the student's supervisors AND;

7.3 One set of the thesis will be submitted and examined according to the rules, policies, procedures and guidelines at the [PUdept](#), [Pname](#). Where relevant the candidate must complete any coursework component at [Pname](#).

7.4 At Macquarie University, the thesis will be submitted in [MUthesislang](#) with an abstract in [MUabstractlang](#).

7.5 At [Pname](#), the thesis will be submitted in [PUthesislang](#) with an abstract in [PUabstractlang](#).

## 8. Award

8.1 The two universities undertake, based on their respective policies and procedures in respect of the submitted thesis, to award the degree of Doctor of Philosophy of Macquarie University and the degree of [PUtitle](#) of [Pname](#) subject to the satisfactory completion of all award requirements by the candidate.

8.2 A decision by one university not to award the degree does not preclude the other university from awarding the degree.

## 9. Copyright

The parties recognise that the copyright of the thesis belongs to the student. Each party may require the student to deposit such number of copies of the thesis as are required by its regulations.

## 10. Intellectual Property

The student, the supervisors and the universities will comply with the relevant institutional Intellectual Property Policies in order to protect the doctoral research and the publication of research results. In the event of potential commercialisation of the research program intellectual property, the universities, which must have authority to negotiate on the student's behalf, will negotiate in good faith the commercialisation of any intellectual property arising from the research program in accordance with their respective Intellectual Property Policies.

## 11. Research Integrity and Ethical Clearance

While enrolled at Macquarie University, [Sname](#) must comply with the Australian Code for the Responsible Conduct of Research, relevant external and internal ethical guidelines and

with (see [http://www.research.mq.edu.au/about/research\\_@\\_macquarie/policies,\\_procedures\\_and\\_conduct](http://www.research.mq.edu.au/about/research_@_macquarie/policies,_procedures_and_conduct)). All students of Macquarie University must be aware of and comply with the University's research ethics policies and procedures about the gathering and use of data (see [www.research.mq.edu.au/for/researchers/how\\_to\\_obtain\\_ethics\\_approval](http://www.research.mq.edu.au/for/researchers/how_to_obtain_ethics_approval)).

**12. Insurance Policy**

If an international student, **Sname** is required to purchase overseas student health cover for **Sgender** self and any accompanying dependents while in Australia. Macquarie University provides Personal Accident Insurance and Travel Insurance to **Sname** during **Sgender** studies at Macquarie University. Full insurance policy details can be found at [http://www ofs.mq.edu.au/university\\_insurance](http://www ofs.mq.edu.au/university_insurance).

**13. Termination**

This agreement terminates on fulfilment of its subject matter or on the withdrawal of the student from enrolment at either university, whichever occurs first.

**14. Commencement of Agreement**

This agreement comes into effect on the date of the last signature of the parties.

Signed for and on behalf of  
**Macquarie University** by } .....  
Prof J.A. Piper, Deputy Vice-Chancellor (Research) }

In the presence of: .....

.....

**Date of signature**

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Signed for and on behalf of  
**Pname** by } .....  
}

In the presence of: .....

.....

**Date of signature**